



BUSINESS CONTINUITY AND DISASTER RECOVERY WORKSHOPS



SIMPLIFY YOUR PLANNING

Take the confusion out of Business Continuity and Disaster Recovery Planning. Most companies know that they need to prepare for disasters and business disruptions, but developing these plans and implementing recovery solutions can seem like a daunting task. Let the Accudata Advisory Services experts help eliminate the confusion by scheduling a complementary Business Continuity and Disaster Recovery Workshops.

Our experts have developed four workshops based on the Disaster Recovery Institute International (DRII) and the Project Management Institute (PMI) standards. These workshops are designed to help you understand typical approaches to Business Continuity and Disaster Recovery, and can be facilitated individually or combined into a 2-hour session.

WORKSHOP OFFERINGS

Defining Business Continuity (BC). During a 1-hour workshop designed to clearly define BC and identify the key components necessary to resume business in the wake of a disaster, our advisors will review the following topics:

- What is BC?
- Incident management plan and teams development
- Emergency management procedures
- Crisis communication plan
- Damage assessment and restoration plan
- BC plan and team development
- Change management process
- Enterprise resource planning

Starting with Business Impact Analysis (BIA). In this 1-hour workshop, attendees will be taken through a BIA led by the Accudata advisors to gain a better understanding of the best way to gather your requirements and why. This workshop includes:

- BIA vs. Risk Assessment (RA)
- 10 must-haves for BIA
- Information gathering, reporting, and refining priorities
- Defining key assets, threats, and scenarios
- Defining resource dependencies
- Organizing and tabulating the results

DR Critical Success Factors. Designed to give the organization an overview of the key imperatives required to successfully implement a DR strategy, this 1-hour workshop will cover the following topics:

- BIA
- RA
- Recovery strategies
- DR methodology
- Non-IT components
- DR planning and team development
- Management and organization buy-in
- DR program management

10 Steps to Implement a DR Plan. In this 1-hour workshop, our advisors walk through key checkpoints to validate your organization's current DR plans. Upon completion, you will be equipped with 10 steps to successfully implement your plan. Topics covered include:

- DRII
- DR vs. BC
- Define key assets, threats, and scenarios
- Determine the recovery window
- Define recovery solutions
- Importance of a communications plan
- Disaster recovery site planning
- Data and applications mapping
- Disaster recovery testing and maintenance
- Refine and re-test the disaster recovery plan

GET STARTED

Schedule a workshop today by contacting your Accudata Systems Account Manager or calling 800.246.4908!